

**TOWN OF CORINTH, MAINE**  
**SELECT BOARD MEETING MINUTES**  
**January 11, 2024**

**1. Call to Order**

Jennifer Mitchell called to order the Regular Meeting of the Select Board at 6:01pm on January 11, 2024, at the Corinth Town Office.

**2. Roll Call**

Municipal Officers Present: Jennifer Mitchell, Charlene Chesley, Rosanne Young and Stewart Brooks

Municipal Officers Absent: Carl Dow

Others Present: Jana Watson (Board Secretary); Stephen Fields (Town Manager); Mark Roy (Fire Chief); and a member of the public, Jacob Spinney

**3. Reading of the Minutes**

Motion by Charlene Chesley to accept as written the Meeting Minutes from the Regular Select Board meeting on December 28, 2023. Supported by Stewart Brooks. Vote 4-0.

**4. Announcements**

- Town Municipal Officer, School Directors, and Cemetery Trustee nomination papers will be available after December 9, 2023, and must return by January 18, 2024.

**5. Public Comments:**

- Town manager read a letter of resignation from Chairperson of the Board, Carl Dow. As indicated in the letter, Carl Dow informed the Board that, effective immediately, he will no longer serve the citizens as a member of the Select Board. The letter, in its entirety, is attached to these minutes. \*ATTACHMENT 1\*

**6. Municipal Staff Reports**

**A. Fire Chief Report:** Fire Chief provided written and verbal report.

**B. Town Manager Report:** Town Manager provided written and verbal report.

**7. Unfinished Business:**

**A. Corinth Children Gift Program:** Board discussed.

Motion by Charlene Chesley to table this item indefinitely and remove from the agenda.

Supported by Stewart Brooks. Vote 4-0.

**8. New Business**

**A. Special Town Meeting Warrant – Power Moratorium: 7pm on January 23, 2024.**

Motion by Stewart Brooks to accept the Special Town Meeting Warrant – Power Moratorium.

Supported by Rosanne Young. Vote 4-0.

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- B. Extension of Solar Moratorium and Update:** Town Manager provided the Board with an update regarding an extension.

Stewart Brooks moved to extend to the Commercial Solar Facilities moratorium ordinance by 180 days, having found that the problem giving rise to the moratorium still exists and reasonable progress is being made to alleviate said problem by finalizing and presenting to the Town Meeting an ordinance governing commercial solar farms. Supported by Rosanne Young.  
Vote 4-0.

**C. Review Warrant #s 53/54, 01/02**

Motion by Charlene Chesley to accept Warrant #s 53/54, 01/02. Supported by Stewart Brooks.  
Vote 4-0.

**9. Other Business:**

- A. Monthly Financial Update – December:** Town Manager provided verbal report and written report. Board discussed.

- B. ARPA Expenditure Development:** Town Manager provided verbal report and written report. Board discussed.

- C. FY2024 Municipal Operating Budget Final Review:** Board discussed.

Motion by Stewart Brooks to authorize Fire Chief Mark Roy to hire a consultant to help organize administrative needs of the Fire Department not to exceed \$5000 from the Contingency Fund. Supported by Jennifer Mitchell. Vote 4-0.

**10. Road Commissioner Information**

- A. Road signs:** Board discussed need for 11 (eleven) Horse-drawn Buggy signs.  
Motion by Stewart Brooks to add \$1650 to the Road Sign Budget for 2024 for the purpose of purchasing Horse-drawn Buggy signs. Supported by Charlene Chesley. Vote 4-0.

- B. Procedure for notification of road issues.** Board discussed.

**11. Municipal Officer Input**

- A. Charlene Chesley: clarification on the expiration date of the current contract with NL Mayo Regional Hospital.** Contract ends March 2024.

- B. Charlene Chesley: clarification on the compensation for Fire Department personnel who drive the Ambulance.** Fees have been updated to reflect minimum wage requirements.

- C. Charlene Chesley: clarification on the reason for the amount of “savings” currently appearing in the financial statement.** Town manager reports it is secondary to fiscal management and that currently 5 months of operating funds are in savings.

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**D. Charlene Chesley: procedure for ensuring that In Memoriam donations made to the “Corinth Fire Department” are forwarded to the Fire Department Association.**

Board Discussed.

Motion by Charlene Chesley that when donated funds “In Memory” of deceased individuals are written to the Corinth Fire Department the Town will accept the funds and in turn write a check payable to the Corinth Fire Department Association for the same amount as the funds received.

Supported by Stewart Brooks. Vote 4-0.

**E. Jennifer Mitchell: Attendance policies.** Board discussed.

**F. Jennifer Mitchell: Town Report dedication.** Board discussed.

**G. Town Manager: Request for an abatement of 3 personal properties.** Board discussed.


**H. Rosanne Young: Reporting citizens having difficulty contacting assessor’s agent and animal control officer.** Board discussed.

**12. Executive Session**

Motion by Charlene Chesley to enter executive session pursuant to Title 1 MRSA 405, 6(A) at 8:14pm. Supported by Stewart Brooks. Vote 4-0

Executive session minutes recorded by Charlene Chesley and reported below.

Submitted by,



Jana M. Watson  
Minute Recorder

January 11, 2024

**12. Executive Session**

Charlene Chesley made the motion to come out of Executive Session at 9:13pm. Supported by Stewart Brooks. 4-0

**13. Adjournment**

Motion to adjourn by Charlene Chesley at 9:14pm. Supported by Jennifer Mitchell.

Submitted by,  
Charlene Chesley

**Next meeting scheduled for Thursday, January 25, 2024**

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**ATTACHMENT 1**

To the Town of Corinth Select Board and Residents,

I am writing to inform you of my decision to leave the position as the Chairperson of the Town of Corinth Board of Select as well as the Board of Select as a whole, effective immediately. This is after careful consideration and thought.

We are elected and entrusted by the residents of Corinth to act as Assessors, Road Commissions, Over Seers of the Poor among other things. I have held this responsibility with care and honor. We have been elected by the community members to look out for the Town of Corinth's best interest. That is to include ALL residents not just select groups. Over the past year or so I believe some of the members of the board may have forgotten this.

I do not feel that recent actions on certain issues followed proper procedures. Therefore, solidifying my decision to step down.

I'd like to thank the Town of Corinth residents for the opportunity to contribute to such an incredible town.

Sincerely,

Carl O. Dow  
Your former Chairperson