

TOWN OF CORINTH, MAINE
BOARD OF SELECT MEETING MINUTES
December 29, 2022

Call to Order

Carl Dow called to order the regular meeting of the Select Board at 6:01 pm at the Corinth Town Office.

Roll Call

Municipal Officers Present: Carl Dow, Stan Bean, Charlene Chesley, Jennifer Mitchell.

Absent: Elwell Hicks

Others Present: Stephen Fields - Town Manager and Rosanne Young.

Reading of Minutes

Motion by Charlene Chesley to accept the regular Board of Select December 15, 2022, meeting minutes as read.

Second by Stan Bean, Vote 4-0.

Announcements

- Happy New Year 2023 – Enjoy the celebration and be safe.
- Nomination papers for the following positions are available
 - Board of Select/Assessor/Board of Overseer: 1 position-3yr term
 - RSU 64 School Board: 2 positions -3yr term
 - Cemetery Trustee: 1 position – 3yr term

Municipal Staff Reports:

- Town Manager written and verbal report.
- Fire Chief written report.
Town Manager -Stephen Fields read from the FC report, acknowledging those by name who responded during the recent storm. He also read the 3 quotes for the Hurricane Carriage Cleaners.

New Business

- A. Appointment of staff positions 2023
Recommended individuals for positions reviewed.
Motion by Charlene Chesley to accept recommended individuals for staff positions for 2023. Second by Jennifer Mitchell, Vote 4-0.
- B. Investment Policy
- C. Credit/Purchase/Fleet card Policy
- D. Use of Life Cycle for Asset/Inventory Policy
- E. Capitalization Policy
- F. Financial Close and Reporting Policy
The 5 Policies (items B-F) were reviewed. The 5 Policies are following Auditors request or ARPA Federal Funds requirements.
Motion by Stan Bean to accept the 5 Policies. Second by Jennifer Mitchell, Vote 4-0.
Policies were signed.
- G. Town Meeting DRAFT Warrant
Draft Warrant Articles were reviewed and discussed.
- H. Tax Abatement- RE Acct 11
Motion by Carl Dow to accept abatement Acct 11. Second by Stan Bean, Vote 4-0. Abatement signed.
- I. Review Warrant # 51 & 52
Motion by Stan Bean to accept Warrants #51 & 52. Second by Charlene Chesley, Vote 4-0.

Other Business

- A. Solar Moratorium Draft Ordinance
Town Attorney drafted the ordinance for review.
- B. Town Website Conversation and Funding
Town Manager recommended Civic Plus Company and the use of ARPA funds.
Town Manager to get updated pricing.

Municipal Officer Input

Cemetery Trustee, Charlene Chesley presented decision of the Cemetery Trustees for the rate increase of cemetery plots; residents (\$200) and non-residents (\$1000) effective immediately.

TOWN OF CORINTH, MAINE
BOARD OF SELECT MEETING MINUTES
December 29, 2022

Executive Session

Motion by Carl Dow at 7:54 pm to enter Executive Session

Request to enter Executive Session pursuant to Title 1 M.R.S.A. 405,6(A) to discuss personnel matter.

Request to enter Executive Session pursuant to Title 1 M.R.S.A. 405,6(C) to discuss real property.

Second by Charlene Chesley, Vote 4-0.

Carl Dow made the motion to exit Executive Session at 8:44pm. Supported by Stanley Bean 3-0

Motion to adjourn at 8:46 by Charlene Chesley. Supported by Jennifer Mitchell. 3-0

Recorded by Charlene Chesley

Submitted by,



Rosanne Young, Minute Recorder