

TOWN OF CORINTH, MAINE
BOARD OF SELECT MEETING MINUTES
February 23, 2023

Call to Order

Carl Dow called to order the regular meeting of the Select Board at 6:00 pm at the Corinth Town Office.

Roll Call

Municipal Officers Present: Carl Dow, Charlene Chesley, Jennifer Mitchell.

Others Present: Stephen Fields - Town Manager, Scott Bragdon – Fire Chief, Jana Wood, Stewart Brooks, and Rosanne Young.

Reading of Minutes

Motion by Charlene Chesley to accept the regular Board of Select February 9, 2023, meeting minutes as read.

Second by Jennifer Mitchell, Vote 3-0.

Announcements

- Annual Town Election will be held Monday, March 20, 2023, 1-8pm at Town Office.
- Annual Town Meeting will be held Tuesday, March 21, 2023, 7 pm at Central Middle School Gym.

Municipal Staff Reports:

- Town Manager written and verbal report.
- Fire Chief written and verbal report.

New Business

- A. Invitation for Bid to Sell 1985 International Pump Tanker (Fire) – Bid opening.

1 bid submitted, bid opened and reviewed.

Motion by Jennifer Mitchell to table bid item.

Second by Carl Dow, Vote 3-0.

- B. Cash Management Policy

- C. Allowable Cost and Cost Principle Expenditures for Grant Funding (General) Policy

- D. Allowable Cost and Cost Principle Expenditures for APR/CSLFRF Policy

- E. Cyber (Information Technology) Acceptable Use Agreement

Motion by Jennifer Mitchell to accept policies B-E as written.

Second by Charlene Chesley, Vote 3-0.

Policies Signed.

- F. Review Warrants # 07 & 08.

Motion by Carl Dow to accept Warrants # 07 & 08. Second by Jennifer Mitchell, Vote 3-0.

Other Business

- A. Application for BYOB Permit-Wedding/Puddledock Gathering Post

Motion by Jennifer Mitchell to accept the application for BYOB permit. Second by Carl Dow, Vote 3-0.

- B. Cash Drawer SOP discussion

Motion by Charlene Chesley to table discussion until March 23, 2023. Second by Jennifer Mitchell, Vote 3-0.

- C. TRIO-Commercial real estate property module

Currently the town does not have the TRIO -Commercial property module. The assessor's agent, Josh Barry has a work around. The Board of Select instructed the Town Manager to work the TRIO -Commercial real estate property module into the budget for 2024.

- D. Town Office mold remediation funding and timeline.

Motion by Carl Dow to table item until after Town Meeting. Second by Jennifer Mitchell, Vote 3-0.

- E. 2023 Annual Warrant final draft

Reviewed and discussed articles.

- F. Tax Abatement

Reviewed and signed.

Road Commissioners Information:

- Sidewalks- The Town Manager shared information from a conference he attended that covered sidewalk responsibility and repair.
 - Heavy Load Road Posting -discussed.
 - 2023 Road and Culvert project discussion
- Motion by Carl Dow to table item. Second by Jennifer Mitchell, Vote 3-0.

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Executive Session

Motion by Carl Dow at 7:05 pm to enter Executive Session

Request to enter Executive Session pursuant to Title 1 M.R.S.A. 405,6(C) to discuss real property.

Second by Jennifer Mitchell, Vote 3-0.

At 7:37 pm Charlene Chesley made the motion to come out of Executive Session and Jennifer Mitchell supported it. 3-0

Carl Dow made the motion to untable the invitation for Bid to sell the 1985 fire truck. Jennifer supported it. 3-0

Carl Dow made the motion to not accept the fire truck bid and Jennifer Mitchell supported it. 3-0

Charlene Chesley made the motion to adjourn at 7:56. Carl Dow supported it. 3-0 Charlene

Recorded by Charlene Chesley

Submitted by,


Rosanne Young, Minute Recorder