

TOWN OF CORINTH, MAINE
SELECTPERSON'S MEETING MINUTES
January 14, 2021

I. Roll Call

Selectpersons Present: Carl Dow, R. Stanley Bean, Elwell Hicks, Jennifer Mitchell, and Charlene Chesley

Others Present: Stephen Fields-Town Manager, Scott Bragdon-Fire Chief, Denise England, and Rosanne Young

Call to Order: Carl Dow called to order the regular meeting of the Corinth Selectperson's Meeting at 6:00 pm on January 14, 2021, at the Corinth Town Office.

II. Reading of Minutes

Motion by Charlene Chesley to accept the regular meeting minutes of December 30, 2020 with corrections.

Second by Elwell Hicks

Vote 5-0

III. Announcements

Per the Governor Executive Order, the \$25.00 late fee for dog registrations has been suspended. until the end of the State of Emergency. We can enforce the \$25.00 late fee 30 days from the end of the State of Emergency.

IV. Fire Chiefs Report

A. Currently two crew members are out: one in quarantine and the other deployed.

B. Christmas wreaths will be taken down tomorrow, January 15, 2021.

V. New Business

A. Reviewed the Revenue & Excise Sharing thru December 2020.

B. Reviewed and signed the Quit Claim Deed for Real Estate Acct # 774.

C. Reviewed and signed the Bar Harbor Trust authorization to add Stephen Fields, Town Manager.

D. Reviewed the copier lease proposal the current copier needs to be replaced. The Company Budget Technology gave quotes on two copier models. Each model was reviewed and discussed with the decision the Town Manager will contact the company and will select the copier.

E. Currently there is only one terminal available for remote access and three potential users. If someone is using the terminal and another signs in the first person is bumped off the system.

The Town Manager gave three possible solutions:

1. Add a RDS system

2. Establish a set time and day for each user.

3. Purchase another computer so two users can be logged in at a time.

The Town Manager's recommendation was option 2 to see if a schedule could be established that would work. The options were discussed, and it was decided to go with option 2.

F. Reviewed and discussed the Assessor's contract extension of another year contract extension with current contract agreement.

The Town Manager will discuss with Josh Barry if there would be any wage changes.

G. Submitted Budgets for FY 2021

The Town Manager provided budget information packets for the Selectpersons to take home to review.

Upcoming Workshops for BOS with Town Manager

- January 21, 2021 at 6 pm – Budget

- Date TBD - Capitol Improvement 1-year Plan

VI. Old Business

Use of Town Office for a public COVID-19 vaccination site.

A discussion was had with Denise England, Pharmacist from Community Pharmacy, regarding a location for a public COVI-19 vaccination site it was determined that the Fire Station would be the recommended site.

VII. Warrants

Motion by Carl Dow to accept Warrant #s 1 & 2.

Second by Jennifer Mitchell

Vote 5-0

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VIII. Other Business

- A. Action item- % salary increase needs effective date.
Motion by Carl Dow the action was approved at the town meeting so that be the effective date.
Second by Charlene Chesley
Vote 5-0
- B. Received notification from Penobscot County Sheriffs department that 2 residents are on the registry.
- C. Town Truck still pending repair.
- D. BOS Agenda Process
Town Office Staff will attempt to have the agenda and printouts to the BOS the Friday before the BOS meeting. The cut off date to add items to the agenda will be noontime Friday. The latest the agenda and printout will be given out is the Tuesday before the BOS meeting.

Motion by Chair Carl Dow At 8:26 go into Executive Session 1 M.R.S.A 405 – Personnel Issues.
Second by Stan Bean
Vote 5-0

1/14/21 - Executive Session under Personnel Issues 1 M.R.S.A. §405

Carl Dow made the motion to come out of Executive Session at 8:44 pm. Stan Bean supported it. 5-0

Carl Dow made a motion to pay \$15.00 per hour for the cleaning person, with minimum of \$30.00 per week, effective in March. Elwell Hicks supported the motion. 5-0

Carl Dow made a motion to appoint the Town Manager, Stephen Fields, as Town Treasurer. Motion supported by Charlene Chesley. 5-0

Carl Dow made the motion to adjourn at 8:49 pm. Stan Bean supported it. 5-0

Recorded by,
Charlene Chesley

Tabled items: None

Submitted by,



Rosanne Young, Minute Recorder