

TOWN OF CORINTH, MAINE
BOARD OF SELECT MEETING MINUTES
June 16, 2022

Call to Order

Carl Dow called to order the regular meeting of the Select Board at 6:07 pm at the Corinth Town Office.

Roll Call

Municipal Officers Present: Carl Dow, R. Stanley Bean, Charlene Chesley, Elwell Hicks, Jennifer Mitchell.

Others Present: Stephen Fields- Town Manager, Gavin Mitchell, and Rosanne Young

Reading of Minutes

Motion by Charlene Chesley to accept the regular Board of Select June 2, 2022, meeting minutes as written. Second Elwell Hicks by, Vote 5-0.

Announcements

- Happy Father's Day to all.
- First day of Summer is June 21st, the longest day of the year.

Municipal Staff Reports

- Town Manager's written and verbal report given.
- Fire Chief's written report given.
 - Firetruck Committee Meeting is June 27th a work session.

Unfinished Business

- Local Bridge maintenance
 - Discussed spring cleaning of Local Bridges per State of Maine regulations (high water level).
 - Reviewed State reports on Local Bridges.
- ARPA Financial Plan
 - The Town is to receive second installment of the payment.
 - Discussed the funds and how they can be used and potential project options.
 - Obligated Project date is December 31, 2024, with a project completion date of December 31, 2026.

New Business

- A. Election Results
The election results were reviewed.
- B. Board minutes approval and public posting actions
Discussed if there was a need for signature by the secretary prior to posting the minutes on the Town website.
Motion by Charlene Chesley to allow the Town Manager to sign for the Secretary in absence of approval of minutes by the Board. Second by Jennifer Mitchell, Vote 5-0.
- C. Culvert Policy - reviewed
- D. Brush and Tree Removal Policy – reviewed
- E. Town Social Media Platform Policy – reviewed
- F. Cash Handling Policy -reviewed
- G. Cash Drawer Standard Operating Procedure – reviewed
Motion by Jennifer Mitchell to accept and implement policies, Culvert, Brush and Tree Removal, Town Social Media Platform, Cash Handling and the Cash Drawer Standard Operating Procedure. Second by Stan Bean, Vote 5-0.
- H. Warrants # 23 & 24
Motion by Charlene Chesley to accept Warrants #23 & 24. Second by Stan Bean, Vote 5-0.

Other Business

- A. Review of FY2022 Tax Commitment timeline
Waiting for the School Bill and Assessor Preparation, once received and reviewed at June 30, 2022 meeting the Tax Bill can be mailed
- B. Monthly Financial Updates for May
The finances were reviewed for May.
A comparison was made between the May 31, 2021, and May 31, 2022. The check book comparison showed the town is in a good financial state.
- C. Summer Recreation Assistant Coordinator (Seasonal Employment) position
The position has been filled.

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- D. Town Office handicap ramp
Motion by Carl Dow to table this topic until next meeting. Second by Charlene Chesley, Vote 5-0.
- E. Municipal Officer Input for additional items for discussion
- Fire trucks search and repair
 - Corinth Town sign update
 - Streetlight at Bradbury Drive
 - Painting project
- F. Executive Session
Motion by Carl Dow at 8:08 pm to enter Executive Session
- Requestion to enter Executive Session pursuant to 1 M.R.S.A. Section 405-6 (C) to discuss consideration of real property.
 - Request to enter Executive Session pursuant to Title 36 M.R.S.A. 841 to discuss consideration for personal property and real estate tax.
 - Request to enter Executive Session pursuant to Title M.R.S.A. 405-6(A) to discuss personnel matter.
Second by Stan Bean, Vote 5-0.

At 9:03 pm, Carl Dow made the motion to come out of Executive Session. Stanley Bean supported it. 5-0 No action taken.

Charlene Chesley made a motion to adjourn at 9:03 pm. Carl Dow supported it. 5-0

Recorded by,
Charlene E. Chesley

Submitted by,

Rosanne Young

Rosanne Young, Minute Recorder