

TOWN OF CORINTH, MAINE
BOARD OF SELECT MEETING MINUTES
August 25, 2022

Call to Order

Stanley Bean called to order the regular meeting of the Select Board at 6:02 pm at the Corinth Town Office.

Roll Call

Municipal Officers Present: R. Stanley Bean, Charlene Chesley, Elwell Hicks, Jennifer Mitchell.

Absent: Carl Dow

Others Present: Stephen Fields - Town Manager and Rosanne Young.

Reading of Minutes

Motion by Elwell Hicks to accept the regular Board of Select August 11, 2022, meeting minutes as written. Second by Charlene Chesley, Vote 4-0.

Announcements

- RSU 64 Schools opens Monday, August 29, watch for bus traffic and children.
- The Town is searching for a Part Time Assistant (Deputy) Clerk, please inquire with the Town Office
- The Town Office will be closed for off-site training on Wednesday/Thursday, September 7-8, 2022. The office will be open regular hours Tuesday and Friday that week.
- RCS Revaluation Team is in the community and working through map zones numerically.

Municipal Staff Reports

- Fire Chief Report- a written call summary report was shared with the BOS on behalf of the Chief.
- Town Manager's written and verbal report given.

Unfinished Business

A. Road Commissioner update

Motion by Charlene Chesley to table Road Commissioner update until the next meeting. Second by Jennifer Mitchell, Vote 4-0.

New Business

A. Job Descriptions-Town Staff

Motion by Charlene Chesley to table Job Descriptions until next meeting. Second by Jennifer Mitchell, Vote 4-0.

B. Cash Drawer Standard Operating Procedure -Amendment

Motion by Charlene Chesley to table Cash Drawer Standard Operating Procedure – Amendment until next meeting. Second by Jennifer Mitchell, Vote 4-0.

C. Holiday schedule 2023

Motion by Jennifer Mitchell to adopt the State of Maine Bureau of Human Resources 2023 Holiday Schedule. Second by Elwell Hicks, Vote 4-0

D. Review Warrant # 33 & 34

Motion by Jennifer Mitchell to accept Warrants #33 & 34. Second by Elwell Hicks, Vote 4-0.

Other Business

A. Digital Sign Use discussion

Discussed – policies recommended.

B. Website and Facebook Citizen Post discussion

Discussed – policies recommended.

Motion by Elwell Hicks to have draft policies and development of operations be make up for Digital Sign Use and Website and Facebook Citizen Post Requests. Second by Charlene Chesley, Vote 4-0.

C. Tree Project Request

The request was discussed. The Town Manager inform requestor of discussion result.

D. Town Pound – Historical Society, mowing request

Discussed the mowing request.

E. Road Commissioner information:

- Ditching (4)
- Property Pins
- Culvert – 181 Covered Bridge Rd

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Motion by Charlene Chesley to table Ditching, Property Pins and Culvert until next meeting. Second by Elwell Hicks, Vote 4-0.

- Street Signs

Discussion of missing road signs (9 signs), as well as stop ahead sign on Hudson Hill Road.

F. Municipal Officer Input

Intersection of Ledge Hill and Line/Mudgett Road, brush on the corner making it difficult to see traffic.

Handicap Ramp

Brush Cutting

Grant Road culvert blockage issue

Motion by Jennifer Mitchell to have the beavers blocking the culvert removed. Second by Charlene Chesley, Vote 4-0.

G. Quick Claim Deed (McCard Road property) - signed

Executive Session

Motion by Stanley Bean at 7:25 pm to enter Executive Session

Request to enter Executive Session pursuant to Title 1 M.R.S.A. 405,6(A) to discuss personnel matter.

Second by Charlene Chesley, Vote 4-0.

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Charlene Chesley made the motion to exit Executive Session at 9:00 pm. Jennifer Mitchell supported it.

Unanimous

Stanley Bean made the motion to adjourn at 9:01 pm. Jennifer Mitchell supported it. Unanimous

Recorded by,
Charlene E. Chesley

Submitted by,


For Rosanne Young, Minute Recorder