

**TOWN OF CORINTH, MAINE**  
**BOARD OF SELECT MEETING MINUTES**  
**January 26, 2023**

**Call to Order**

Carl Dow called to order the regular meeting of the Select Board at 6:01 pm at the Corinth Town Office.

**Roll Call**

Municipal Officers Present: Carl Dow, Charlene Chesley, Jennifer Mitchell.

Others Present: Stephen Fields - Town Manager, Jana Wood, Stewart Brooks, and Rosanne Young.

**Reading of Minutes**

Motion by Charlene Chesley to accept the regular Board of Select January 12, 2023, meeting minutes as read.  
Second by Jennifer Mitchell, Vote 3-0.

**Announcements**

- Nomination papers for the following positions are available.
  - Board of Select/Assessor/Board of Overseer: 2 position-1yr term to fill vacant positions recently created. Nomination papers are due February 17, 2023.

**Municipal Staff Reports:**

- Town Manager written and verbal report.

**New Business**

- A. Procurement and Purchase Policy
- B. Fund Balance Policy
- C. Check disbursement prior to warrant.  
All three policies were reviewed and discussed.  
Motion by Jennifer Mitchell to go forward with all three policies.  
Second by Carl Down, Vote 3-0.
- D. Review Warrants # 03 & 04.  
Motion by Jennifer Mitchell to accept Warrants # 03 & 04. Second by Charlene Chesley, Vote 3-0.

**Other Business**

- A. Monthly Financial updated and EOY2022 updated.  
Reviewed and discussed. Target goals were met for 2022.
- B. Update to Town Office mold remediation  
Received the quote from Eastern Mold, the plan of action and quote was reviewed and discussed.
- C. ARPA funding updates.  
Reviewed the funds received and availability. The funds must be allocated by 2024 and spent by 2026.  
Discussed the anticipated amount needed for fire trucks repairs.
- D. MMA publication process update.  
MMA publication is now available digitally, the BOS prefer to still receive a paper MMA publication.
- E. Annual Town Warrant 2023.  
The draft warrant articles were reviewed and discussed.

**Road Commissioners Information:**

- Plowing concerns on the Covered Bridge Road.
- Resident plowing snow across roadway – a letter will be sent.
- Amish buggies traveling secondary roads – signs requested. The DOT will be contacted.

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**Executive Session**

Motion by Carl Dow at 6:48 pm to enter Executive Session

Request to enter Executive Session pursuant to Title 1 M.R.S.A. 405,6(A) to discuss personnel matter.

Request to enter Executive Session pursuant to Title 1 M.R.S.A. 405,6(C) to discuss real property.

Second by Charlene Chesley, Vote 3-0.

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Charlene Chesley made the motion to exit Executive Session at 8:09 pm. Jennifer Mitchell supported it. 3-0  
At 8:10 Charlene Chesley made the motion to adjourn, and Carl Dow supported it. 3-0

Recorded by Charlene E. Chesley Recorded by Charlene Chesley

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Submitted by,



Rosanne Young, Minute Recorder