

**TOWN OF CORINTH, MAINE**  
**SELECT BOARD MEETING MINUTES**  
**September 21, 2023**

**1. Call to Order**

Jennifer Mitchell called to order the Regular Meeting of the Select Board at 6:00pm on September 21, 2023, at the Corinth Town Office.

**2. Roll Call**

Municipal Officers Present: Jennifer Mitchell, Charlene Chesley, Rosanne Young, and Stewart Brooks.

Municipal Officers Absent: Carl Dow

Others Present: Jana Watson (Board Secretary), Stephen Fields (Town Manager), and members of the public represented by attached photo of the sign-in sheet **\*see Attachment 1\***

**3. Reading of the Minutes**

Motion by Charlene Chesley to accept with edits the minutes for the Regular Select Board meeting on September 7, 2023. Supported by Stewart Brooks. Vote 4-0.

**4. Announcements**

- State Referendum Election on Tuesday, November 7, 2023
- Chief Bragdon final “Chief” day will be September 30, 2023

**5. Public Comments:**

Matt Nadeau offered a prepared statement from the officers and members of the Fire Department. Statement included a recommendation for 2 full time employees – a fire chief and a fire fighter. They also suggest developing a more concise manual for operations so that knowledge can be easily shared.

**6. Municipal Staff Reports:**

**A. Fire Chief Report:** none

**B. Town Manager Report:** written report provided by Town Manager

**7. Unfinished Business:**

**A. NL EMS Contract Discussion:** Board discussed.

**B. Fire Chief Vacancy:** Board discussed.

Motion made by Charlene Chesley to appoint Mark Roy as interim Fire Chief. Supported by Stewart Brooks. Vote 4-0.

**8. New Business**

**A. Cemetery Mowing Bid**

**B. Municipal Ground Mowing Bid**

Motion made Charlene Chesley to accept the bids for Cemetery Mowing and Municipal Grounds Mowing. Supported by Jennifer Mitchell. Vote 4-0.

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**C. Abatement RE**

**D. Supplemental Tax Commitment RE**

Motion made by Stewart Brooks to accept New Business items C and D. Supported by Jennifer Mitchell. Vote 4-0.

**E. Cost Recovery Contract Review**

Motion made by Jennifer Mitchell to amend the Cost Recovery Policy to include at-fault residents' insurance to be billed; if insurance denies, it is at the cost to the resident. Supported by Stewart Brooks. Vote 4-0.

**F. Review Warrant #s 37/38**

Motion made by Charlene Chesley to accept Warrants #s 37/38. Supported by Stewart Brooks. Vote 4-0.

**9. Other Business:**

**A. Monthly Financial Updates – August:** Town Manager provided written and verbal update.

**B. FY2024 Tax Commitment Timeline:** Town Manager provided written and verbal update.

**10. Road Commissioner Information:**

**A. West Corinth Road:** Board discussed a clarification of previously reported water-flow concern.

**11. Municipal Officer Input:**

**A.** Rosanne Young shared information from an Emergency Services class she recently completed online. Board discussed.

**B.** Charlene Chesley inquired an update from Town Manager regarding fire truck repairs, hitching post installation, junk yard, and marijuana dispensary. Information/update provided by Town Manager. Board discussed.

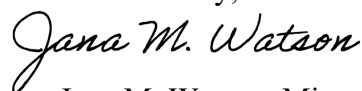
**C.** Jennifer Mitchell inquired as to the best method for citizens to reach the Tax Assessor's Agent. Town Manager provided information. Board discussed.

**12. Executive Session:**

Motion made by Jennifer Mitchell that the Board enter Executive Session pursuant to Title 1 MRSA 405, 6(A) at 7:23pm. Supported by Charlene Chesley. Vote 4-0.

Executive session minutes recorded by Charlene Chesley as indicated below.

Submitted by,



Jana M. Watson, Minute Recorder

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**Executive Session – September 21, 2023**

Fire Chief Stipend: Agreed upon rate of pay for the Interim Fire Chief.

Jennifer Mitchell made the motion to come out of Executive Session at 7:35pm. Supported by Stewart Brooks. Vote 4-0

**13. Adjournment**

Stewart Brooks made the motion to adjourn at 8:03 pm. Supported by Jennifer Mitchell.

Submitted by,  
Charlene Chesley


**Next meeting scheduled for Thursday, October 5, 2023**

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**Attachment I**

Attendance Record

**Attendance - September 21, 2023**



Maine Municipal  
Employees Health Trust



**Regular Select Board Meeting**

Things to Do Today	Done
James Seymour	
<del>Mark Boal</del>	
John Bricker	
Matthew Willey	
Matthew Nadeau	
Tony Smer	
Ron LaCourte	
Kassandra Braggdon	
<b>Notes:</b>	

60 Community Drive • Augusta, ME 04330  
Phone: 800-852-8300 • Fax: (207) 624-0166  
[www.mmeh.org](http://www.mmeh.org)